Soran University Council Meeting

Classification: Confidential

Subject: Transmittal of Minutes

Greetings and respect,

Attached herewith, we forward to you a copy of the minutes of the 16th meeting of the University Council, held on (2/8/2026), for your review and necessary action.

With respect…

Asst. Prof. Dr. Sherwan Sharif Qurtas

University President

Meeting No. (16) of the University Council Held on (2/8/2026)

The Council of Soran University held its meeting on 2/8/2026 in the Meeting Hall of the University Presidency, chaired by Asst. Prof. Dr. Sherwan Sharif Qurtas, President of the University, and in the presence of the following Council members:

- Prof. Dr. Sirwan Jabbar Amin – Vice President for Scientific Affairs
- Asst. Prof. Dr. Shirzad Said Sadiq – Vice President for Administrative and Financial Affairs
- Asst. Prof. Dr. Rizgar Said Hussain – Vice President for Student Affairs
- Prof. Dr. Samir Mustafa Hamad – Dean of the Scientific Research Center
- Asst. Prof. Dr. Ayad Nuri Feqi – Dean of the Faculty of Science
- Asst. Prof. Dr. Jamal Ismail Kak Rasul – Dean of the Faculty of Engineering

- Asst. Prof. Dr. Hemdad Faisal Ahmed – Dean of the Faculty of Law, Political Science, and Administration
- Asst. Prof. Dr. Ali Yusuf Aziz – Dean of the Faculty of Education
- Asst. Prof. Dr. Karmand Abdullah Hamad – Dean of the Faculty of Arts
- Prof. Dr. Omar Hassan Hussain – Faculty Representative

At the beginning of the meeting, the University President welcomed the members, outlined the meeting agenda, and proceeded to discuss the items of the Meeting No. 15.

Agenda Item 1: Approval of the Minutes of the Previous University Council Meeting

Decisions and administrative actions from the previous meeting were reviewed to ensure implementation, and the previous minutes were formally approved.

Agenda Item 2: Directives of the University President

The University President brought forward several important topics for discussion as follows:

1. The University President emphasized the importance of continuous support for sports activities and providing a suitable environment to develop the skills of athletes. He noted that hosting the Women's Volleyball Championship at the Iraq level is a valuable opportunity to foster collaboration, competitive spirit, and exchange of expertise among sports centers across Iraq. He expressed thanks and appreciation to Asst. Prof. Dr. Rizgar Said Hussain (Vice President for Student Affairs) and the Soran Sports Club delegation for their successful management of the tournament.
2. He highlighted the importance of strengthening teamwork, emphasizing that all Council members and staff must operate as a unified team to realize the university's plans and programs.
3. He thanked the University Cancer Campaign Committee, whose goal is to raise health awareness, support scientific research, and strengthen coordination with relevant institutions to combat cancer.

4. He noted the strategic importance of signing a Memorandum of Understanding (MoU) between Soran University, the Barzani Charity Foundation, and the General Directorate of Health in Soran as a step toward exchanging expertise and serving the community.
5. The University President highlighted the active participation in the Cancer Awareness Campaign project and instructed Council members to lead by example in supporting the project by all available means.

Agenda Item 3: Scientific Affairs

In this section, Council members discussed the following points and issued necessary decisions:

- First: Letter of Thanks and Appreciation to Examination Committees
  - Discussion: Council members discussed granting letters of appreciation to exam committee members in recognition of their efforts in successfully managing exams for the 2025–2026 academic year across all faculties.
  - Decision: The University President decided to issue formal Letters of Thanks and Appreciation (from both the University President and the Faculty Deans) to all examination committee members who participated across both semesters of the 2025–2026 academic year.
- Second: Minutes of the Central Academic Title Promotion Committee
  - Discussion: The Council reviewed Minute No. (9) of the Central Committee for Academic Promotion.
  - Decision: The Council decided that:

1. All faculty seminar committees for academic promotion must explicitly specify in their minutes whether the applicant is requesting promotion in their General Specialization or Specific Specialization.
2. The academic rank of all seminar committee members must be higher than or equal to the rank sought by the applicant. If suitable expertise or rank is unavailable within the faculty, faculty/members from outside the university may be utilized.

- Third: Academic Title Promotion for Assistant Lecturers
  - Discussion: The Council discussed Circular No. (12100) dated 22/7/2026 from the Ministry of Higher Education and Scientific Research regarding the implementation of Article (20), Paragraph (2) of Ministry Law No. (10) of 2008 concerning Assistant Lecturers who have held the rank for over 5 years without promoting to Lecturer.
  - Decision: The Council decided that Assistant Lecturers who have held their title for 5 or more years without promotion will be transferred to the Scientific Research Center and will lose their teaching privileges.
- **Fourth: Request of Asst. Prof. Dr. Karwan Kakabra Kakamand**
  - Discussion: The Council reviewed the request submitted to the University President regarding the correction/specification of his general specialization in his Ph.D. certificate. He holds Bachelor's and Master's degrees in Psychology, but due to the lack of a Psychology specialization in higher education in 2018, he applied under the Kurdish Language Department on the topic of *Psycholinguistics*. He has now submitted a request for promotion to the rank of Full Professor.
  - Decision: The Council decided that Asst. Prof. Dr. Karwan Kakabra Kakamand may submit his academic promotion request in the field of Kurdish Language – Psycholinguistics.
- **Fifth: Learning Outcomes, Motto, Vision, Mission, Strategic Plan, and Core Values**
  - Discussion: The Council reviewed the undergraduate Learning Outcomes prepared by the Quality Assurance Development Committee, as well as the updated Motto, Vision, Mission, Strategic Plan, and Core Values prepared by the Strategic Plan Implementation Committee.
  - Decision: The University President instructed that all feedback and notes be forwarded to Asst. Prof. Dr. Shirzad Said Sadiq (Vice President for Administrative and Financial Affairs) for final review, refinement, and drafting.
- **Sixth: Minutes of the Faculty of Science**

- Discussion: The Council discussed the minutes of Regular Meeting No. (9) of the Faculty of Science Council, held on 30/6/2026.
- Decision: The Council decided not to approve the minutes of the Faculty of Science and tasked the Bologna Committee—comprising Prof. Dr. Sirwan Jabbar Amin, Asst. Prof. Dr. Rizgar Said Hussain, and Asst. Prof. Dr. Ali Yusuf Aziz—to prepare a guide for restructuring the academic curriculum.

- **Seventh: Capacity Building Course**

- Discussion: Prof. Dr. Sirwan Jabbar Amin outlined the plan and procedures for the upcoming Capacity Development Series/Workshops targeting administrative managers and scientific department heads across all faculties. Starting August 2, 2026, for four weeks (3 days per week), the course consists of seminars and workshops aimed at enhancing managerial skills, professional competencies, and leadership capabilities within the strategic framework of Soran University.
- Decision: The University President directed Council members to attend the opening ceremony at 11:00 AM at the Ismail Besikci Hall (Faculty of Arts) and approved granting certificates of completion to participants at the conclusion of the course.

Agenda Item 4: Administrative and Financial Affairs

- Destruction (Disposal) of Examination Answer Booklets

- Discussion: The Council discussed the disposal of student exam booklets.
- Decision: The Council decided to approve the disposal/destruction of student exam answer booklets after the passage of four (4) years from student graduation, in accordance with university regulations and through the formation of a designated committee for this purpose.

Dr. Karmand Abdulla Hamad

Acting Dean of the Faculty of Arts

Dr. Ali yousif Azeez

Acting Dean of the Faculty of Education

Dr. Himdad Faisal Ahmed

Acting Dean of the Faculty of Law, Political Science, and Administration

Asst. Prof. Dr. Ayad Nuri Faqi Acting Dean of the Faculty of Science

Asst. Prof. Dr. Jamal Ismail Kakrasul

Acting Dean of the Faculty of Engineering

Asst. Prof. Dr. Samir Mustafa Hamad

Acting Director of the Scientific Research Center

Asst. Prof. Dr. Rizgar Said Hussein

Acting Vice President for Student Affairs

Asst. Prof. Dr. Sirwan Jabbar Amin

Acting Vice President for Scientific Affairs

Asst. Prof. Dr. Shirzad Said Sadiq

Acting Vice President for Administrative and Financial Affairs

Hero Tawfiq Hassan

Minutes Coordinator

Asst. Prof. Dr. Sherwan Sharif Qurtas

President of the University / Chairman of the Council