The guidelines of Bologna Process- Soran University

1. In the Bologna Process at Soran University, one (ECTS) credit equals (25) hours. To obtain a Bachelor's degree, a student must acquire 240 ECTS credits.

2. Soran University does not have a Foundation year for the Bologna system.
3. Regarding student postponement (deferral) in the Bologna system, a student is allowed to postpone either both semesters of an academic year or only a single semester. If a single semester is postponed, the student will only retake that specific semester in the following year. If the postponed semester was the first semester, it will be taken into account that the student cannot study courses in the second semester that have prerequisites (pre-requisites).

4. Any student who fails a module in a semester that serves as a prerequisite (pre-requisite) must retake and pass that course in the subsequent semester to be able to start taking similar courses.
5. Under the Bologna process guidelines, a student is allowed to postpone his study for a maximum of (4) four semesters, and their study period must not exceed (6) six years. Otherwise, the student's registration will be terminated, and upon returning to study, their study mode will be changed to the tuition system of education.
6. A student with valid justification is allowed to postpone up to (4) four semesters. Postponing the first two semesters falls under the authority of the Faculty Council, while the second two semesters fall under the authority of the University President, following a recommendation by the Faculty Council.

7. A student wishing to request a postponement must submit their application to the department at least one month prior to the end-of-semester final examinations.
8. If it is proven that a student has committed cheating (dishonesty) in examinations (daily, monthly, or end-of-semester), they will be considered failed in the entire semester. If repeated, their name will be removed from the records (i.e., registration terminated).
9. If the cheating occurred in the first semester, it will be taken into account that the student cannot take courses in the second semester that have prerequisites (pre-requisites).
10. During the first-round (first-attempt) examinations, students will receive their results only as numerical grades. After the second-round (second-attempt) examinations, results will be provided as both numerical grades and academic standings/grades. Determining student standings is based on the pass-rate percentages specified in the Bologna Process.
11. Grading in the Bologna system is structured as follows: (60) sixty marks for semester coursework/assessment and (40) forty marks for the final exam of the semester.
12. The Department Council, through the department's scientific committee, has the authority to annually modify up to (10%) of the program syllabus content, subject to approval from the Faculty Council.
13. Study in the Bologna system for each semester consists of (15) fifteen weeks, excluding examination days.
14. The passing mark for any subject is (50) fifty. A mark of (49) forty-nine does not become fifty; however, (49.5) forty-nine point five and above will be rounded up to fifty.
15. If a student fails one or more courses in the second round, they must retake and pass those courses in a subsequent semester or another given opportunity.
16. A failed student will not be required to take subjects that have been dropped due to curriculum changes, but will be required to take any new subjects introduced.
17. Any student reaching the fifth semester must have acquired at least (90) ECTS credits; otherwise, they cannot study the fifth semester or higher.

18. Any first-year student in the academic year (2018-2019) who fails in (2) two or more annual courses (the annual system of education), or (3) three or more seasonal/term courses, will be considered failed and the Bologna process rules will apply to them.
19. The department's scientific committee will equate/evaluate the subjects studied in the first year as follows:

a. For Basic and Support courses, if it is found that the student has studied (70%) or more of the subject content, the student will be exempted from that subject.

b. For Core courses, if it is found that the student has studied (70%) or more of the subject content, the department's scientific committee has the authority to either exempt the student or require them to repeat it.

c. For all courses, if it is found that the student has studied less than (70%) of the content, the student must repeat the course

20. Students who fail in (2) two or more annual courses, or (3) three or more seasonal courses, who return to the first year and it turns out that one or more (or all) of their first-year courses no longer exist, will not be considered passed and will remain in the first year.
21. The calculation of student absences remains at the same percentage as the previous system, except that if the previous system was annual, under the Bologna process the rate of students' absence will be calculated separately for each semester.
22. Deanships of faculties and heads of scientific departments should raise more awareness among students and inform them that if a student fails, the Bologna system will be applied to them the following year, and the student will be personally responsible for any resulting changes.

Presidency of Soran University
Directorate of Human Resources