Kurdistan Regional Government-Iraq
Ministry of Higher Education & Scientific Research
Presidency of Soran University
President Office

هەرێمی کوردستان -عیراق
سەرۆکایەتیی ئەنجوومەنی وەزیران
وەزارەتی خوێندنی باڵا و توێژینەوەی زانستی
سەرۆکایەتیی زانکۆی سۆران
نووسینگەی سەرۆکی زانکۆ

Reference: 95
Date: April 3, 2026

To: Office of the Honorable Vice President of the University for Scientific Affairs
Subject: Forwarding Application / Endorsement for Academic Title

Greetings and Respects,

Attached herewith, we forward to you the application of Ms. Avan Kareem Ahmed, Lecturer in the Chemical Engineering Department at our Faculty, wherein she requests the conferment of the academic title (Assistant Lecturer / Lecturer). We have no objection to her request. Kindly proceed with taking the necessary actions.

Attached Applicant Request & Teaching Load Schedule

To: Honorable Dean of the Faculty of Engineering
Through: Head of the Chemical Engineering Department
Subject: Support / Endorsement Request

I, Avan Kareem Ahmed, Lecturer in the Chemical Engineering Department, respectfully request your approval and endorsement to grant me the academic title as a Lecturer. The subjects taught by me are listed in the table below. Your support is greatly appreciated.

#	Subject Name	Semester	Group	Weekly Hours
1	Engineering Chemistry	Fall	1	4
2	Physical Chemistry	Spring	1	4
3	Engineering Petroleum Refinery	Spring	-	4
4	Chemical Industry Process	Fall	-	4

Applicant Signature: Applicant: Avan Kareem Ahmed | Date: April 20, 2026

Asst. Prof. Dr. Jamal Ismail Kak Rasul
Acting Dean of the Faculty of Engineering ()

Copies Sent To:
1. Office of Vice President for Scientific Affairs (For information)
2. Department of Chemical Engineering
3. Personal File of the Applicant
4. Outgoing Records Archive

DOCUMENT 2: MINUTES OF THE SCIENTIFIC TITLE COMMITTEE (MINUTES NO. 7)

Applicant Full Name:	Avan Kareem Ahmed
Specialization:	Chemical Engineering
Workplace / Affiliation:	Soran University / Faculty of Engineering
Title of Presentation:	Atmospheric Distillation Tower (Unit)
Test Date & Final Score:	Date: April 20, 2026 | Total Score Obtained: 31.8 / 35

Evaluation Criteria & Result Rules

Condition / Criteria	Result / Status	Score Threshold
Conditional Pass / Unconditional	PASSED	Score of 35 or higher / Evaluated
Fail (Must re-evaluate after 2 months)	FAILED	Score less than 35

Committee Directives / Regulatory Notes:
1. If the applicant does not pass for the second time, they must retake two pedagogical modules specified by the Seminar Committee.
2. If the applicant does not pass for the third time, they must complete the full pedagogical training course.

Committee Committee Members Signatures

- Asst. Prof. Dr. Mohammad Hussein Mohammad — Committee Member
- Dr. Salar Suwar Ismail — Committee Member
- Dr. Hawgal Abdullah Khdir — Committee Member
- Lect. Asst. Roshna Rashid Sabri — Committee Member & Coordinator
- Dr. Karmand Abdullah — Head of Committee

To: Office of the Honorable President of Soran University

Subject: Endorsement / Certification of Academic Title Examination Candidates

Greetings and Respects,

We hereby endorse and certify that the following candidates, whose names and details are listed below, successfully passed the Academic Title Examination conducted at our university on April 26, 2026:

NO	Full Name	Degree	Specialization / Field	Workplace / Affiliation
1	Nabaz Mamal Nasir	Master's	Sociology	Soran University / Faculty of Arts
2	Bakhtiyar Hussein Mustafa	Master's	Law (Commercial Law)	Soran University / Faculty of Law
3	Luqman Numan Abdulrahman	Master's	Law	Ministry of Education - Mergasor Directorate
4	Jalal Mustafa Hassan	Master's	Chemical Engineering	Soran University / Faculty of Engineering (Contract)
5	**Avan Kareem Ahmed**	**Master's**	**Chemical Engineering**	**Soran University / Faculty of Engineering (Contract)**
6	Soran Mohammad Hamad	Master's	Kurdish Language & Literature	Prime Technical & Vocational Institute (Contract)

Submitted By:

Lect. Asst. Roshna Rashid Sabri

Committee Rapporteur / Coordinator (Signed)

Presidency of Soran University / Office of the President

Subject: CONFERMENT OF ACADEMIC TITLE

Pursuant to the minutes of the University Council Meeting No. (3) dated November 10, 2025, and with reference to the Scientific Title Committee Meeting Minutes No. (7) dated April 26, 2026, and based on the official evaluation form of the Scientific Title Evaluation Committee regarding Ms. Avan Kareem Ahmed, holder of a Master's Degree in Chemical Engineering (on a contract basis at our university / Faculty of Engineering), the following DECREE HAS BEEN ISSUED:

1. CONFERMENT OF TITLE: The academic title of ASSISTANT LECTURER is hereby officially granted to Ms. Avan Kareem Ahmed, effective from the date of issuance of this decree (May 4, 2026).

2. PROBATIONARY PERIOD: The appointee shall remain under probation for a period of one (1) year starting from the date she formally assumes her duties as Assistant Lecturer. Upon successful completion of the probationary period, her position shall be permanently confirmed.

Signed By:
Asst. Prof. Dr. Shirwan Sharif Qurtas

President of Soran University

Copies Distributed To:
1. Office of the Honorable University President (For information)
2. Offices of the Vice Presidents of the University (For information)
3. Directorate of Financial Affairs (For information and necessary administrative/financial action)
4. Faculty of Engineering / Dean's Secretariat (For information and necessary action)
5. Pedagogical Training & Academic Development Center (For information)
6. Directorate of Human Resources - Cadres & Staffing (For information)
7. Personal File of the Awardee
8. Named Individual (Ms. Avan Kareem Ahmed)
9. Outgoing Records Archive