Kurdistan Regional Government-Iraq
Ministry of Higher Education & Scientific Research
Presidency of Soran University
President Office

هەرێمی کوردستان -عیراق
سەرۆکایەتی زانکۆی سۆران
وەزارەتی خوێندنی باڵا و توێژینەوەی زانستی
سەرۆکایەتی زانکۆی سۆران
نووسینگەی سەرۆکی زانکۆ

Reference Number: 408
Date: 26/11/2025

To: Faculty of Engineering / Secretariat of the Respected Dean
Subject: Approval of Meeting Minutes

Greetings and Respects,
With reference to your letter No. (54/N) dated (05/11/2025) regarding the minutes of the regular meeting No. (3) of your Faculty Council held on (04/11/2025), we inform you that the meeting minutes have been approved by the Respected President of the University in accordance with directives and taking into consideration the following points. Please proceed with taking the necessary action:

Directives & Notes:

- **Item Three / Student Affairs (Items 1, 2, and 3):**
- The Respected University President extends his appreciation regarding the mentioned topic.
- **Item Two / Scientific Affairs (Item 2):**
- Pursuant to University Council Meeting Minutes No. (3) dated (10/11/2025), Item Three / Scientific Affairs (Point 8): It was decided that the Academic Debate course will be conducted using the faculty module format, in coordination with the Module Leader, the Respected Prof. Dr. Sirwan Jabbar Amin — Vice President of the University for Scientific Affairs.

With respect,

Assist. Lect. Hiwa Hassan Karim
Director of the Office of the University President

Cc:
- Office of the Respected University President (for information, with respect).
- Confidential Archives.

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Presidency of Soran University
زانکۆی سۆران
SORAN UNIVERSITY
Directorate of Human Resources

To: Presidency of Soran University / Office of the Respected University President
Subject: Submission of Minutes

Greetings and Respects,

Attached herewith, please find a copy of the minutes of regular meeting No. (3) of our Faculty Council for the academic year (2025–2026), held on 04/11/2025. We kindly request that you inform us upon its approval.

With respect,

Assist. Prof. Dr. Jamal Ismail Kak Rasul
Dean of the Faculty of Engineering

Cc:

- Confidential Archives.
- **Meeting Number:** 3
- **Date:** November 4, 2025
- **Location:** Faculty of Engineering
- **Duration:** 1 Hour

Attendance & Opening

The Faculty Council of Engineering convened under the chairmanship of **Assist. Prof. Dr. Jamal Ismail Kak Rasul** (Acting Dean of the Faculty), with the following council members present:

- **Assist. Prof. Dr. Baha-addin Faqi Ahmad Aziz** – Vice Dean for Administrative & Student Affairs
- **Assist. Prof. Dr. Badi' Abdullah Mahmud** – Head of Chemical Engineering Department
- **Dr. Hiwa Hussein Omar** – Head of Petroleum & Mining Engineering Department
- **Dr. Chia Youssef Rahimzadeh** – Head of Civil & Environmental Engineering Department
- **Dr. Nizar Shaker Pairou** – Head of Mechatronics & Robotics Engineering Department

The meeting commenced on Tuesday afternoon, November 4, 2025. At the beginning of the meeting, the Dean welcomed the members of the Faculty Council.

Agenda Items & Decisions

Item 1: Approval of Previous Faculty Council Minutes

A review of the decisions and matters from the previous meeting was conducted to ensure their execution. The previous meeting minutes, which were approved by the Respected University President, were formally adopted.

Item 2: Scientific Affairs

- **Clause 1:**

  The Faculty Council engaged in an extensive discussion regarding the **Information Technology (IT)** curriculum for first-year students in the first semester. It was noted that the current course booklet used for several years no longer aligns with modern standards. Following an exchange of views and thorough discussion among the council members, it was decided:**Decision:**

  The Faculty Council decided to update the IT course booklet in accordance with contemporary requirements to align with engineering education standards. (The course booklet is attached to the minutes).

- **Clause 2:**

  Due to rapid technological changes, developments in Artificial Intelligence (AI), and the 21st-century skill requirements for students, as well as alignment with Soran University's vision and mission, the council discussed updating the **Academic Debate** course for new students. Following deliberations, it was decided:

Decision:

1. Rename the course from "Academic Debate" to **"Academic Skills"**, fulfilling the 4th goal of the university's strategic plan.
2. Prepare a new course booklet for the subject.
3. Deliver and manage the course via group instruction led by faculty members.

Item 3: Student Affairs

- **Clause 1:**

  The Faculty Council reviewed the welcoming of new students and the orientation week program. Under a structured agenda, new students across all scientific departments were introduced to essential topics, including:

- Introduction to faculty facilities, structure, and university campus.
- The engineering profession.
- Future planning and analytical thinking.
- Roles, responsibilities, and key academic guidelines.

Presidency of Soran University – Directorate of Human Resources

Student feedback collected on the final day of orientation week demonstrated the overall success of the program.

- **Clause 2:**
  The council discussed the course schedules for new students and the distribution of subjects among faculty members to optimize available time for the first semester. It was decided:

Decision:

1.Divide the new student body into **three equal groups**, with each group comprising students from all engineering departments for shared foundational subjects.

2.All core subjects (excluding Kurdology) will be taught by Faculty of Engineering teaching staff.

3.All shared courses will maintain a unified syllabus, lecture schedule, evaluation criteria, and examination process.

- **Clause 3:**
  The council reviewed initial student learning data and performance indicators, noting a significant decline in mid-term examination evaluation scores across various subjects. To address this, the council recognized the need for an objective analysis and evaluation.
- **Decision:**
  The Faculty Council decided to hold a specialized session at 12:00 PM on Tuesday, November 18, 2025, to address student performance after gathering formal, detailed evaluation metrics.